

**DEPARTMENT OF GENERAL SERVICES
OFFICE OF PUBLIC SCHOOL CONSTRUCTION**1130 K STREET, SUITE 400
SACRAMENTO, CA 95814<http://www.dgs.ca.gov/opsc>

April 28, 1998

Mass Mailer #98-05

To: All School Districts and County Superintendents

Subject: **ADVISORY OF ACTIONS TAKEN BY THE STATE ALLOCATION BOARD AND OTHER ISSUES**

On April 22, 1998, the State Allocation Board (SAB) apportioned approximately \$3.6 million for on-going projects and bid approvals. The SAB also addressed other issues as follows:

Consent Calendar

The cost indexes for Class B and Furniture and Equipment remain the same as those of the previous month. The cost index for Class D decreases from 1.29 to 1.28 and Historical Savings decreases from 5.93 to 5.03.

The consent agenda included Phase P, S and C "unfunded approvals" for 143 projects, which when added to the previous list of "unfunded" projects results in a total of approximately \$966 million of "unfunded" projects.

Common Database for School Facilities Programs

The SAB approved funding in the amount of \$200,000 for contract services to develop a common database of project information. This database will provide up to date, project specific information from the Office of Public School Construction (OPSC), the Division of the State Architect and the California Department of Education. The OPSC will be the lead in this three-office task force. Once the common database development is completed, it will be accessible to school districts and the public via Project Tracking on the Internet.

Other Issues of Interest

1. Districts are reminded that the SAB amended its Deferred Maintenance policy on April 2, 1997, and deleted the requirement to file an application for the "basic" apportionment each year. Instead, all districts eligible by law or SAB policy to receive the basic apportionment will be allocated available funds in July of each year. Based on that allocation, districts are required to certify its matching deposit no later than September 30, 1998. The certification of district deposit is recognized by the SAB as the district's application for the basic apportionment. Any questions regarding Deferred Maintenance apportionments may be directed to Eddie Hernandez at (916) 327-0881 or via e-mail at ehernandez@dgs.ca.gov.
2. The OPSC satellite offices in San Diego, Fresno and Ontario are now in operation to serve school districts. Questions regarding appointment arrangements for the San Diego and Ontario offices may be directed to your Project Manager or Dave Fallis at (916) 323-0187 or via e-mail at dfallis@dgs.ca.gov. Questions regarding appointments at the Fresno office may be directed to your Project Manager or to Barbara Wilson at (916) 323-4461 or via e-mail at bwilson@dgs.ca.gov.

The OPSC is currently reviewing the possibility of opening a satellite office in Northern California.

3. The OPSC recently revised the Projected Average Daily Attendance, Form SAB 411 to provide school districts a more accurate representation of their growth projections. This form is accessible on the Internet. If you received a disk from the OPSC and/or downloaded the old version of the SAB 411 for the purposes of projecting an enrollment, please discard them. To obtain a new disk, contact Charlene Pope at (916) 323-9508.
4. An item was presented to the SAB on March 25, 1998 recommending additional funding for Construction Management (CM) fees for certain projects as a result of misunderstandings regarding the calculation of the CM fee as outlined in the current SAB CM Policy.

The SAB took no action regarding this request due to its concern with the unknown amount of funding that would be needed to address this issue. The SAB, however, allowed a 45 day period for the affected districts to submit information to the OPSC to support their request. The district's request for additional CM fees must include the following:

- A calculation of the CM fee based on the CM contract and cost estimates previously submitted to the OPSC for review/approval.
- A statement that the additional fee requested is a result of misunderstanding of the SAB CM policy.
- A statement that the project is for new construction and was funded from Proposition 203 funds for Phase C.
- The name of the architectural firm.
- The name of the CM firm.
- A statement regarding which firm (i.e. the architect or CM) that is in control of the plans and specifications.

School districts are reminded the last day to submit this request is May 8, 1998. After collection of the data outlined above has been received, an item will be presented to the SAB regarding this issue. Any questions regarding this issue may be directed to your Project Manager.

5. The new version of Project Tracking is now available on the OPSC web page. The Internet address is <http://www.dgs.ca.gov/opsc/protrack.htm> or you may access it on the OPSC web page at <http://www.dgs.ca.gov/opsc> and select Project Tracking.

Should you have questions regarding the contents of this letter, please contact your Project Manager.

Sincerely,

TED W. DUTTON
Executive Officer

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